

## **STUDENT SICKNESS POLICY (SUMMER COURSES)**

**Issue:** 5

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**Originator:** Rebecca Schoeman

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**Responsibility:** Nadine Kaminska/Rebecca Schoeman

Select English is committed to providing a high standard of welfare to all students. It is therefore fundamental that all students advise the college when they are unwell so we can offer guidance and support and help them to access medical services.

Students should advise their Course Director before 9am on the first day that they are feeling unwell explaining the nature of their illness.

Students living in halls of residence or homestays should advise their House Manager or homestay host that they are unwell and ask them to contact the Course Director.

The Course Director will advise whether or not it is advisable to see a doctor. If deemed necessary, an appointment will be made for the student. If the student is under 18 they should be accompanied to their appointment and an appropriate member of the course team should attend.

A GP can help with persistent ear pain, persistent back pain, persistent vomiting and diarrhoea, allergic reactions, long-term conditions, counselling and emotional problems.

If students have a cough or cold, headache, sore throat, indigestion or diarrhoea, these can be treated at home with medicines from the pharmacy.

For each day that a student is sick, they must call to advise their Course Director.

If a student is absent from school for 3 consecutive days, the Welfare Manager will visit them in their accommodation to assess their condition and if necessary, take them to a doctor.

If any member of staff has a concern regarding a student, they should report it to the Course Director or Welfare Manager.

★ For urgent medical attention outside of office hours, call NHS 111

The Summer Course Welfare Manager is Rebecca Schoeman

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