

Select English Consent and Medical Form for Under 18s

Cambridge Juniors and English Plus

English take your privacy seriously and will only use the data collected on this form to provide the course you have booked taking due consideration to your health and safety.

Any information you provide us with will be treated sensitively. Your information will only be shared with members of school staff who need it to ensure a safe and comfortable environment for you during your stay. At the end of your course this form will be safely destroyed. If you fail to provide information on the following items, it could have a significant effect on you. Before completing this form, please read our [Privacy Policy](#) It will explain the data we collect from you, why we request it and how it will be processed.

PLEASE WRITE IN CAPITAL LETTERS

Student Name:	
Date of Birth:	
Student Mobile Number:	

Title and Full Name of Parent/Guardian:			
Relationship to Student:			
<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Other (please specify)	
Email Address:			
Emergency Contact Number:			
Does the person on the emergency phone speak English?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Which language(s) does the person on the emergency phone speak?			

<p>Does your child take any regular medication?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please give details including dose</p>
<p>In the event of a cold, minor injury or illness, can we give any of the following medications to your son/daughter?</p>
<p><input type="checkbox"/> Strepsils (throat sweets) <input type="checkbox"/> Savlon (antiseptic cream)</p>
<p><input type="checkbox"/> Clarityn (Antihistamine) <input type="checkbox"/> Dioralyte Rehydration Sachets</p>



EMERGENCY MEDICAL TREATMENT

Can Select English authorise emergency medical treatment in your absence?

Yes No

If you have ticked No, please advise what action should be taken?

ALLERGIES:

Medication	<input type="checkbox"/>	Plasters	<input type="checkbox"/>
Food or drink products	<input type="checkbox"/>	Insect Stings	<input type="checkbox"/>
Animals	<input type="checkbox"/>	Other: please state below.	<input type="checkbox"/>

Do you use a EpiPen for your allergy? Yes No

GENERAL HEALTH:

Has your son/daughter ever suffered from any of the following conditions:

Asthma	<input type="checkbox"/>	Fainting/blackouts	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>	Heart problems	<input type="checkbox"/>
Other: (Please detail below)	<input type="checkbox"/>		

If you have ticked any of the boxes above, please provide full details below.

DIETARY REQUIREMENTS:

Halal	<input type="checkbox"/>	Vegetarian	<input type="checkbox"/>
Kosher	<input type="checkbox"/>	Vegan	<input type="checkbox"/>
Coeliac	<input type="checkbox"/>	Nut free	<input type="checkbox"/>
Lactose Intolerant	<input type="checkbox"/>	Other (Please state)	

ACCOMMODATION ARRANGEMENTS:

If the student is **NOT** staying in accommodation arranged by Select English, please provide details below:

Name of person accommodating the student:	
Relationship to the student	
Address	
Telephone Number	

Select English cannot accept responsibility for accommodation not booked through the school.

ACTIVITY PROGRAMME

Participation in the activity programme is compulsory. Students can be given permission to opt out of **AFTERNOON ACTIVITIES ONLY** by ticking the box below. Please ensure you read the details on the next



page before ticking the box.

I give permission for my child **NOT** to take part in the afternoon activities offered by Select English.

PHOTOGRAPHY

Select English will take photos during courses for use in promotional materials and social media. We will inform all students before we take any photos and what they will be used for. If they do not wish to feature they can inform our staff. Our promotional materials include our brochure, website (<http://www.selectenglish.co.uk>), flyers, posters and newsletters. Our Social Media sites are Facebook and Instagram. <https://www.facebook.com/Selectenglish/> and https://www.instagram.com/select_english/?hl=enb. You can contact us for further information about photography or to advise us if you prefer not to be included in any photography at info@selectenglish.co.uk

INSURANCE

Does your child have a European Health Insurance Card (EHIC)? Yes No

If yes, please provide the card number:

Do you have private Health Insurance? Yes No

If yes, please provide the name of the insurer and policy number:

AIRPORT TRANSFERS

All students under 18 must use the transfer service offered by Select English unless travelling with a parent or guardian.

CARE OF UNDER 18s

- I confirm that I have read and understood the **Select English Care of Under 18s Statement**.
- I confirm that I have read and understood the **Select English Terms and Conditions**.
- I confirm that I have read and understood the **Select English Privacy Policy**

AUTHORISATION

FULL NAME OF PARENT OR GUARDIAN:

SIGNATURE:

DATE:



Select English Care of Under 18s Statement

THE ABOVE CONSENT FORM MUST BE COMPLETED BY A PARENT OR GUARDIAN AND RETURNED TO THE SCHOOL BEFORE THE COURSE START DATE.

- Every student will be given a wristband containing the school emergency number (07985 026835)
- Every student will be given a Select English ID card with their name, address and contact information for their accommodation in Cambridge
- Students are given safety advice as part of their first day induction. This can be downloaded from our website www.selectenglish.co.uk.
- The activity programme is compulsory. You can give your child permission to not take part in afternoon activities by completing the relevant section of the Consent Form.

If you give your child permission **NOT** to attend afternoon activities, it means that

- They will not be supervised by Select English staff
- Between 15.00 and 18.00 they will be free to walk around the city, go into shops or engage in other activities that are unknown to Select English staff
- Students must return home by 6pm for dinner. Residential House Managers and homestay hosts will contact the school when students fail to do so. Returning home late is considered serious misconduct and may result in disciplinary action

TRAVELLING TO AND FROM HOMESTAY ACCOMMODATION

Students living in homestay accommodation must travel to and from school independently either on foot, by public bus or by taxi. Select English aims to keep all of our students safe and have therefore,

- Carried out a risk assessment for this period of time
- Requested details from each homestay on the safest route to and from their home to the school and detailed this on the homestay profile that is issued to students
- Provided students with safety advice in their pre-arrival information

After all evening activities the following will happen in order to get students home:

- Students in residences will be walked home by teachers or social staff
- Students living in host families will be accompanied by staff to the bus stop
- If students require a taxi, a member of Select staff will call a taxi for them.

SUPERVISION

- On social activities and trips staff/student ratios will be at least 1:20. However, ratios will be determined by the risk assessment carried out for each activity.
- Students must return home immediately after evening activities. If an afternoon activity finishes early, students may have some free time in town but must return home by 6pm for dinner



- During trips students will be allowed to leave staff to visit shops and other amenities for a maximum of 90 minutes and will be told to stay in groups of at least three. After 90 minutes they must check in with the designated supervisor.
- Select English has a clear set of rules for free time which will be known to all students.

FREE TIME

There are times during the course where students will have short periods of unsupervised free time. There are clear rules for free time. These are detailed below

- **After afternoon activities:** Students normally have an 1-2 hours free time before they must return to their accommodation for dinner. They must not leave the city centre and should stay in groups of a minimum of three.
- **Dinner:** Students can choose to have dinner once a week with friends in the city centre. They need permission from the Course Director and need to inform their homestay host or Hall of Residence Manager at least 24 hours before.
- **After Evening Activities:** Students must go straight home at the end of the evening activity.
- **Saturday Evening following the full-day excursion to London:** Students are allowed free time in the city centre and must stay in groups of a minimum of three. Students must return home in time for curfew.
- **Sunday:** Students are allowed free time in the city centre. Students must stay in groups of a minimum of three and return home for curfew. Students must attend the afternoon activity offered by Select English on Sundays
- **Thursday Evening following the half-day excursion:** Students are allowed free time in the city centre and must stay in groups of a minimum of three. Students must return home for curfew.

CURFEWS

Weekdays & Weekends	Disco night (Wednesday)
22.30	23.00

Please return this form to helen.widdall@selectenglish.co.uk

