

# Select English London

## Prices and Course Dates 2011

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Year round English courses Jan - June 2011 & Sep - Dec 2011						
Price for each week of your course						
Course	2-4 weeks		5-8 weeks		9-15 weeks	
15 hours	£121	€169.4	£110	€154	£105	€147
25 hours	£168	€235.2	£157	€219.8	£152	€212.8
The 25-hour course gives students further skills lessons to improve speaking, listening, reading and writing. See timetable in brochure for more details.						

Long-term English courses Jan - Dec 2011						
Prices for long-term English courses apply all year from Jan - Dec including all weeks in July and August.						
Price for each week of your course						
Course	16-23 weeks		24-35 weeks		36-48 weeks	
15 hours	£100	€140	£89	€124.6	£79	€110.6
25 hours	£147	€205.8	£136	€190.4	£126	€176.4

One-to-one Jan - Dec 2011		
Hours	Price per hour	
1-15 hours	£37	€51.8
16+ hours	£31.50	€44.1

Christmas Course 12 - 30 Dec 2011		
Course can be booked for two or three weeks		
Price per week		
15 hours course	£121	€169.4
25 hours course	£168	€235.2
Please note that weekly tuition hours are reduced due to school closure on 26 & 27 December. There is no compensation for lost tuition.		

FCE and CAE Exam Preparation Courses 2011			
10 hours FCE or CAE + 15 hours General English			
Course starting dates		Exam dates	
		FCE	CAE
FCE or CAE	24 January	12 March	11 March
FCE or CAE	11 April	11 June	15 June
FCE*	4 July	25 August	-
FCE or CAE	18 October	10 Dec	7 Dec
Price for each week of your course			
	2-4 weeks	5-8 weeks	9 weeks
25 hours	£168/€235.2	£157/€219.8	£152/€212.8
*25 hours	*£231/€323.4(Summer course)		
Courses can be booked for 2 to 9 weeks. Always check availability			
Students have to be at least Upper-Intermediate level to join the FCE course and Advanced level to join the CAE course (according to our placement test). Students can join a general English course first until they have reached the right level. Other exam dates may also be added through the year			

IELTS Preparation Courses 2011		
10 hours IELTS + 15 hours General English		
Course dates		Price per week
Spring IELTS	2 - 27 May	£168 / €235.2
Summer IELTS	4 - 29 July	£231 / €323.4
Students have to be at least upper-intermediate level (according to our placement test) to join the IELTS preparation course. Students can join a general English course first until they have reached the right level.		
IELTS exams can be booked through us (extra costs apply). Must be booked early.		
Always check availability		

Summer English Courses July & August 2011		
Courses run between 27 June and 26 August 2011		
Hours per week	Price per week (max 9 weeks)	
15 hours	£210	€294
25 hours	£231	€323.4
The 25-hour course gives students further skills lessons to improve speaking, listening, reading and writing. See timetable in brochure for more details.		

Summer Afternoon Leisure Programme		
The leisure programme runs between 4 July and 29 July 2011. It can be booked only in combination with the 15 hours course. See brochure for sample programme.		
Leisure Programme per week	£136	€190.4

Accommodation prices per week				
Homestay	Jul & Aug 2011		Jan - Jun 2011 Sep - Dec 2011	
Single room – part board	£147	€205.8	£131	€183.4
*Twin room – part board	£136	€190.4	£121	€169.4
Hall of Residence				
Single room – breakfast only	£215	€301	£131	€183.4
*Twin room – breakfast only	£168	€235.2	£121	€169.4
* We will do our best to place students together with students from a different nationality but we can not always guarantee it.				
Note: Part board includes breakfast and evening meal Monday-Friday and all meals on Saturday and Sunday.				
Breakfast only (homestay) option available on request.				
Note: There is a £40/€56 supplement charged for homestay accommodation over the Christmas period.				

Airport transfer prices to/from Crystal Palace Jan - Dec 2011		
Gatwick (one-way)	£65	€91
Heathrow (one-way)	£75	€105
Stansted or Luton (one-way)	£95	€133

Work Placement Jan - Dec 2011	
Work placements can be arranged for a minimum of 4 weeks. Placements have to be preceded by a 4-week English course. A work placement costs between £415 and £467 depending on the sector. See the brochure for more information or contact us.	

Registration Fee		
There is a registration fee for all courses	£50	€70

Visa application Fee		
There is a fee for every CAS number issued	£10	€14

# Select English London Registration Form 2011

Please make sure that you have read the dates and prices, the brochure and the terms and conditions before completing this form clearly in BLOCK CAPITALS. Please note that information given will be stored electronically.

## 1. Personal information

Family name/s:		First name/s:	
Male <input type="checkbox"/> Female <input type="checkbox"/>		Date of Birth (dd/mm/yy) ___/___/___	Age at start of course:
Nationality:		Level of English: Elementary <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Please always check availability for beginners courses.	
Mother tongue:		Home Address:	
Phone:		Emergency mobile phone:	
Student's mobile phone:		Fax:	
E-mail:		Do you have any illness or allergies needing special care? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please specify (attach a separate sheet of paper if necessary)	
Do you have any special dietary needs? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please specify:		Do you smoke?	Yes <input type="checkbox"/> No <input type="checkbox"/>
How did you hear of Select English? (Agent's stamp if applicable)		Signature of student (parent or guardian if under 18) I have read and understand Select English Terms and Conditions (see back page)	

## 2. Choose your course

### Year Round Courses starting any Monday between 3 January - 24 June and 29 August - 30 December 2011.

Course	Total weeks	Start day/month/year	*Finish day/month/year
<input type="checkbox"/> 15 hours per week	___	___/___/___	___/___/___
<input type="checkbox"/> 25 hours per week	___	___/___/___	___/___/___
<input type="checkbox"/> Spring IELTS (2 -27 May)	___	___/___/___	___/___/___
<input type="checkbox"/> FCE <input type="checkbox"/> CAE (check availability)	___	___/___/___	___/___/___
<input type="checkbox"/> Work placement (please indicate your course as well)	___	___/___/___	___/___/___
<input type="checkbox"/> One-to-one	Total Hours: ___	___/___/___	___/___/___

\*If you are registering for a course that finishes after 24 June (unless a long-term course), put 25 June as the finish date and choose the appropriate summer course below.

### Holidays (Holidays during your course can only be booked at the time of registration. Any holidays requested after that cannot be compensated and tuition will be lost for weeks missed)

Total holiday weeks: \_\_\_ Holiday dates (Holidays can only be taken as full weeks. No midweek start): \_\_\_\_\_ Are your holiday dates included in your total weeks? Yes  No

### Summer Courses run from Monday 27 June to Friday 26 August 2011.

Course	Total weeks	Start day/month/year	Finish day/month/year
<input type="checkbox"/> 15 hours per week	___	___/___/___	___/___/___
<input type="checkbox"/> 25 hours per week	___	___/___/___	___/___/___
<input type="checkbox"/> Summer afternoon leisure programme	___	___/___/___	___/___/___
<input type="checkbox"/> Summer IELTS (4-29 July)	___	___/___/___	___/___/___

## 3. Please indicate your arrival and departure dates in the UK

Arrival (dd/mm/yy) ___/___/___	If you have already booked your flight, please give your flight details here:	Arrival flight number:	Arrival time:
Departure (dd/mm/yy) ___/___/___		Departure flight number:	Departure time:



# Select English London School Holidays and Terms & Conditions 2011

School Holidays 2011
<b>New Year:</b> Monday 3 January
<b>Easter</b> Good Friday 22 April, Easter Monday 25 April
<b>Bank Holidays</b> Monday 2 May; Monday 30 May, Monday 29 August
<b>Christmas</b> Monday 26 December, Tuesday 27 December

## Terms & Conditions 2011

### TUITION

#### 1. Cancellations before the course has started

If you cancel your course more than 4 weeks before it starts, you will be refunded your fees less the deposit of £200. If you cancel your course less than 4 weeks before it starts fees will not be refunded.

#### 2. Cancellations after the course has started

If you cancel your course after it has started you must give at least 4 weeks' notice. Fees will **not** be refunded but you will be given a credit note for any remaining tuition fees. This credit note is valid for 12 months. The credit note is not transferable.

#### 3. Visa refusal

If you are refused your visa and do not wish to reapply we will refund your full fees, minus £100 of the deposit and any fees incurred (i.e. bank charges, DHL, etc.). You must send your original visa refusal letter from the embassy before any refund will be issued. If you decide to reapply, the deposit and any further fees paid will be carried forward.

#### 4. Changes/postponement prior to arrival

If you make any changes to or postpone your course prior to the start date, which requires the reissuing of papers, we reserve the right to charge a £30 administration fee.

#### 5. Changes after arrival

After your course has started you cannot reduce your hours of tuition. No compensation is given for reduction in hours or hours missed once the course has started.

#### 6. UK National Holidays

There is no compensation for days missed due to UK national holidays.

#### 7. Student Holidays

Holidays during your course can only be booked at the time of registration. Any holidays requested after that cannot be compensated and tuition will be lost for weeks missed.

### ACCOMMODATION

#### 1. Changes/postponement/cancellation in homestay accommodation prior to arrival

If you change, postpone or cancel your homestay accommodation less than 1 week before arrival, we reserve the right to apply a £30 charge to compensate the family.

#### 2. Changing your homestay accommodation after arrival

If you want to change your homestay accommodation after you have arrived, you must give at least 1 week's notice. We reserve the right to charge a £30 administration fee.

#### 3. Cancelling your homestay accommodation after arrival

If you cancel your homestay accommodation after you have arrived, you must give at least 4 weeks' notice. The balance of the accommodation fees after this period will be refunded less a £30 administration charge.

#### 4. Cancelling your residential accommodation before arrival

If you cancel your residential accommodation more than 4 weeks before you are due to arrive, you will be refunded your tuition and accommodation fees less the deposit of £250 for the course and residence.

#### 5. Postponement of residential accommodation before arrival

If you postpone your residential accommodation less than 4 weeks before you are due to arrive, a £50 compensation charge applies for every postponement.

#### 6. Changing from residential to homestay accommodation

You must give at least 2 weeks' notice if you want to change from residential to homestay accommodation after you arrive. A compensation charge of £50 applies (If you decide to leave the residence with a notice period of less than 2 weeks the full fees apply for the notice period).

#### 7. Cancellation of residential accommodation after arrival

If you cancel your residential accommodation after you arrive, you must give at least 4 weeks' notice. The balance of the accommodation fees after this period will be refunded less the £50 deposit and £30 administration charge.

#### 8. Student holidays

There is a family retainer fee of £50 per week for the duration of your holidays. For residential accommodation, full fees apply during your holidays.

### VARIOUS

#### 1. Payment

The school reserves the right to withdraw a student from class if fees have not been paid.

#### 2. Alterations

The school reserves the right to alter the content, timetable and fees of the course without prior notice.

#### 3. Liability

Any damage to school property, whether intentional or not, may have to be paid for. The school cannot accept liability for the loss of money or personal possessions. Please ensure you have adequate insurance cover.

#### 4. Misconduct

The school reserves the right to exclude from class any student who is restricting the progress of the class because of bad behaviour or poor attendance. If the school is required to withdraw a student because of misconduct no fees will be refunded.

#### 5. Supervised social activities

Registering for a course implies permission for the student to participate in all supervised activities outside the school premises which form part of the school programme.

#### 6. Medical emergency

In cases of medical emergency the school will act as loco parentis.

#### 7. Use of images

Select English may use photographs or video images of students for future promotional purposes. Students (and parents of students in the case of children) should inform the school prior to the course start date if they do not wish to permit use of such images.